Organizer: Computer Entertainment Supplier's Association (CESA) / Co-organizer: Nikkei Business Publications, Inc. (Nikkei BP)

TOKYO GAME SHOW 2016

At Makuhari Messe, Sept. 15(Thu.)-Sept. 18(Sun.)

Application Deadline: May 31 (Tues) , 2016

# **Booth Space Application**

*Please send t	his Application	Form by fax	or E-mail.
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The exhibitor name on the applicati the exhibitors list in the Show adver						m will	be use	ed fo	or
Exhibitor						 		 	 
Name		-+-+-	+	 	 		- + - ·	+ - ·	+ I
Company Name (if different)		_ I _ I			1 1	<u> </u>		I	1
Person in charge of application									
Name:	Title:								
Email:	Email: URL:								
Address:									
Tel:	Fax:								
Person in charge of contact OM	<b>O</b> (if contact person in cho	arge of bo	oth differ	rent)					
Name:	Title:								
Email:									
Exhibit Area (Please Check your exh General Exhibition Area Al(Artificial Intelligence) Area Asia New Stars Area Business Meeting Area Business Solution Area Cloud/Data Center Pavilion	ibit area.) ☐ Cosplay Area ☐ Eastern Europe New St ☐ e-Sports Area ☐ Game Device Area ☐ Game School Area ☐ Latin New Stars Area	ars Area	□ New F □ Roma □ Smar □ VR(V	Platform ince Sim tphone ( irtual Re	Sales Are Game Are ulation G Game Are ality) Are rea (Type	rea ame Ar a/Socia a		ne Ar	rea
Number of booth applied for/ b	ooth charges (Please chec	k your boo	th type.)						
Space Only (3m x 3m) JPY 378,000 (incl. tax)   Space Only for Merchandise Sales Area JPY 432,000 (incl. tax)   Space + Shell Scheme JPY 486,000 (incl. tax)   Shell Scheme (3m x 3m) JPY 486,000 (incl. tax)   Shell Scheme (3m X 3m) for Merchandise Sales Area JPY 540,000 (incl. tax)   Turnkey Booth JPY 216,000 (incl. tax)		Business Meeting Area   Shell Scheme for 1-Booth Meeting Room JPY 486,000 (incl. tax) (if you exhibit at other areas)   Shell Scheme for 2-Booth Meeting Room JPY 972,000 (incl. tax) (if you exhibit at other areas)   Basic Table Space   JPY 97,200 (incl. tax)							
		Indie Game Area   □ Type-B (2m x 2m) JPY 216,000 (incl. tax)							
[booth(s) × <u>JPY</u> If you apply for 4 booths or more, plea of the booth space (by depth × width).	se designate the shape		efer to 201	6 Exhibit	Guide for	Exhibit	Day Ch	ioice)	)
	If the layout is not specified, it will be fixed by the OMO.    □ 4-Day Exhibit   □ 2-Day Exhibit for Business Day   □ 2-Day Exhibit for Public Day   □								
Exhibit Content (Enter the outline of	the planned exhibit.)								

# Application and payment

1. Please fax or e-mail the application form to the Overseas Management Office (OMO).

2. Upon receiving the application form, the OMO will issue an invoice for the exhibition fee.

3. You are requested to pay your exhibition fee in full within three weeks of the issuance of the invoice.

4. Your application may be cancelled if formally payment is not made by the due date.

# Cancellation

If an exhibitor cancels an application for any reason, or reduces the number of booths applied for, the following cancellation charge must be paid according to the date of cancellation.

#### From June 1 to June 20, 2016 / 50% of Exhibition Fee After June 21, 2016 / 100% of Exhibition Fee

We, the undersigned, hereby make application for exhibit space in Tokyo Game Show 2016 and declare that all obligations, rights and duties resulting from this application are to be governed by the Rules Govering TGS2016 set force by the organizer, which we have read and to which we agree. Application Date

/	20	1	6
/	20	1	6

Signature

[Please send your Application Form to] TGS Overseas Management Office (OMO) c/o Nikkei Business Publications Asia Ltd.

Suite 1803, 18th Floor, Chinachem Exchange Square No. 1 Hoi Wan Street, Quarry Bay, Hong Kong Fax:+852-2574-8175 E-mail: events@nikkeibp.com.hk

#### Overseas Management Office (OMO)

•The OMO is the operating secretariat of TOKYO GAME SHOW 2016 organized by the organizer and co-organizer of the Show.

#### Eligibility for Exhibiting in the Show

•Exhibitors are limited to companies and other organizations supplying products and services consistent with the purpose of the Show as set by the OMO. The OMO has the right to determine if any product or service is consistent with the purpose of the Show.

#### Restriction of Exhibits and Products for Sale

•Exhibits are limited to those that meet the Ethical Rules of CESA. The exhibition of products related to software not in compliance with the Ethical Rules is prohibited. •Promotion of software for consumer use is the content of activities of any exhibitor, in principle.

•Products not handled by exhibitors cannot be exhibited at the Show.

-Sales of products are allowed only in the Merchandise Sales Area, Cosplay Area (except Turnkey Booth), e-Sports Area (except Turnkey Booth), and VR Area (except Turnkey Booth).

#### Regulations for Exhibit

-Each exhibitor must follow the instructions for booth decorations and structures, sound volume, exhibition contents and methods, manner of performance, etc. are defined in the "Exhibitors Manual" to be supplied by OMO.

•For booth decorations and structures, sound volume, exhibit contents/methods, manner of performance with no provisions in the "Exhibitors Manual", OMO has an authorization to cancel an exhibition, and each exhibitor must follow OMO instructions regardless pre and ongoing exhibition periods.

Each exhibitor must ensure that its exhibit does not interfere with those of adjacent exhibitors. The OMO will determine, based on the Exhibitors Manual, whether an exhibitor is interfering with another exhibit or whether there is violation of rules, and the exhibitor is to comply with the OMO's determination.

•Each exhibitor must pay all the cost of amendments and cancellations of booth decorations/structures, sound volume, exhibition contents/methods, manners of performance, etc. caused by the instructions of OMO.

#### Exhibitor Name

•The exhibitor name on the Booth Space Application Form must be the official name. Unless the OMO is informed of any changes in advance, the name on the form will be used for the exhibitors list in the Show advertisements, official web sites of the Show, guidebook, etc.

#### Determination of Booth Location

•The location of booths will be determined at a booth location selection meeting to be held on June 21, 2016, (for exhibitors that applied for 40 booths or more) and July 1, 2016 (for exhibitors that applied for fewer than 40 booths).

If the exhibitor will not be able to attend the booth location selection meeting, the exhibitor must entrust the booth location selection to the OMO in advance. ·Selection methods:

- In descending order beginning with exhibitors requesting a larger number of booths, exhibitors will be asked to select desired booth locations from among available booths, prepared by the organizer in advance, based on the number of booths.

- The selection order, if there are multiple exhibitors with the same number of booths, will be as follows:
- 1. Exhibitors that participated in the preceding Show (TOKYO GAME SHOW 2015) and applied for booths before the application deadline.
- 2. Exhibitors that participated in the preceding Show but applied for booths after the deadline.
- 3. Exhibitors that did not participate in the preceding Show but applied for booths before the deadline.
- 4. Exhibitors that did not participate in the preceding Show and applied for booths after the deadline.
- 5. If there are multiple exhibitors in the above conditions, the member of Computer Entertainment Supplier's Association (CESA) has priority to select a booth location. Further determination in the same conditions will be selected by a lottery.
- \* Depending on the state of applications, there may be cases in which the selection method will be changed in advance. In that case, the OMO will send notification before the booth location selection meeting.

. In the case of an exhibitor applying for 40 or more booth spaces, the organizer will assure the exhibitor of an island configuration (a layout without any adjoining booths). •It is not possible to change the number of booths at the booth location selection meeting.

- If the number of booths cannot be accommodated during the booth location selection meeting, the exhibitor may have to adjust the number of booths requested in consultation with the OMO, or may be asked to change the depth-to-width ratio of the exhibition area, with the applied area being unchanged.
- •The exhibitor cannot change the location of booths after their selection. However, there may be cases in which the location of the exhibitor's booth will be changed, based on the exhibitor's consultation with the OMO, due to a booth cancellation by another exhibitor, the addition of new booths or other reasons.

#### Shape of the Booth Space

•The shape of the booth space (booth depth, \_\_\_\_ and booth width, \_\_\_\_) should be applied for by placing whole numbers in the appropriate spaces.

(For less than 40 booths) An exhibitor's space can be at most 8 booths in deep and in width. Aspect ratio has to be less than 1:3 in case of less than 8 booths in deep. However, 1 booth in deep and 3 booths in width can be applied to exhibit.

(For 40 or more booths) An exhibitor's space can be at most 7 booths in deep and maximum of 8 booths in width in the case of less than 7 booth in deep.

In case for exhibitor that applied for 49 booths or more, the shape of booth space should be applied to a multiple of 7 and 7 booths in deep.

•To facilitate the overall Show site layout, an exhibitor with a booth space of a difficult shape may be requested to change its shape.

#### Period

•The exhibitor must decorate its booth space during the preparatory period to be defined by the OMO, and complete the work before the opening of the Show.

•All exhibits and decorations shall be removed on the designated time by organizer.

•Exhibitors are not allowed to remove any portions or all of their exhibits during the SHOW exhibit time.

#### No Subleasing

•Without the express permission of the OMO, an exhibitor may not transfer or sublease all or any part of its booth space (whether for payment or not).

### Fire Safety

All exhibitors are required to adhere to all fire and safety rules and regulations that apply to the venue of TOKYO GAME SHOW 2016.

#### Application and payment

- Please fax or e-mail the application form to the OMO.
- 2. Upon receiving the application form, the OMO will issue an invoice for the exhibition fee.
- 3. You are requested to pay your exhibition fee in full within three weeks of the issuance of the invoice.
- 4. Your application is deemed formally accepted and you are treated as an exhibitor on the payment of your exhibition fee.

#### Cancellation

If an exhibitor cancels an application for any reason, or reduces the number of booths applied for, the following cancellation charge must be paid depending on the date of cancellation.

•From June 1 to June 20, 2016 / 50% of Exhibition Fee

•After June 21, 2016 / 100% of Exhibition Fee

## Damage Compensation

•The OMO, regardless of the reason, will not be responsible for any personal injury or property damage (including that to the venue's facilities and fixtures) resulting from the use of the venue by the exhibitor, its employees or any others involved.

•The exhibitor, its employee or any others involved must immediately compensate for all damages, either intentional or accidental, inflicted on the venue's facilities and fixtures by its employees, representatives or any others involved.

•The OMO, regardless of the reason, shall not be responsible for any compensations associated with charge of decorations and structures, sound volume, exhibition contents/methods, manner of performance by the OMO instructions.

•The OMO is not responsible for any typographical errors found in the promotional materials of TOKYO GAME SHOW 2016, including media advertising, guidebook, etc. Cancellation of the Show

. In the event that the organizer cancels TOKYO GAME SHOW 2016 for its own reasons, making it impossible for the exhibitors to use their contracted booths, the OMO will reimburse the space fees to the exhibitors at a daily rate, calculated by the number of days left in the Show. Apart from the foregoing, the OMO will not bear any liability for cancellation of the Show.

•The organizer / OMO will not be responsible for any damages inflicted on the exhibitor, whether direct or indirect, through force majeur or by command or instruction of a third party.

#### Use of Personal Information

•The personal information given on this application is offered to the organizer and the co-organizer of TOKYO GAME SHOW.